



TEMPORARY RULES OF THE INDIANA DEMOCRATIC PARTY'S 2020 VIRTUAL STATE CONVENTION

Preface

The Indiana Democratic State Central Committee voted on April 17, 2020 to move to a virtual format for the 2020 State Convention. Accordingly, on April 15 and May 5, 2020, the Committee voted to suspend certain IDP Rules to accommodate the unusual circumstances of the State Convention during the COVID-19 pandemic. These rules include:

- Rule 17 a(8), regarding district caucus business
- Rule 17 a(10), regarding minority reports
- Rule 17 c(1), regarding announcement of delegate apportionments 30 days before the State Convention.
- Rule 17 d(3), regarding election of presidential electors

It is the goal of the Indiana Democratic Party to be as transparent and conduct each Convention process in the most democratic way possible during this unprecedented time.

Rules

1. These temporary rules (“Temporary Rules”) apply only to the Indiana Democratic Party’s 2020 State Convention (“Convention”) as provided herein. These Temporary Rules have been duly adopted by the Indiana Democratic State Central Committee (“State Central Committee”) pursuant to the Rules of the Indiana Democratic Party.
2. The Secretary of the State Central Committee shall certify to the Permanent Chair of this Convention the names of all candidates for any office who have filed declarations of candidacy or applications in the office of the Indiana Democratic Party (“State Party”). Such certification shall constitute notice to the Convention of all persons who have filed such declarations of candidacy or applications. In making such certification to the Convention, the Secretary shall name the candidate, the county, and district in which such candidate resides, and the office to which such candidate aspires.

3. With respect to qualifications and eligibility:
 - a) All candidates for any statewide office (Attorney General or Lieutenant Governor) nominated at the Convention shall file a declaration of candidacy with the Indiana Democratic Party at the deadlines determined by the State Central Committee. Forms must be filed with the Indiana Democratic Party by the deadline set above with appropriate nomination information included as approved by the State Central Committee. Original notarized candidate forms shall be filed with the Indiana Democratic Party by July 1, 2020.
 - b) All candidates for Presidential Elector and National Convention delegate must adhere to the April 22 – May 22, 2020 filing period as prescribed in the approved and updated Indiana National Convention Delegate Selection Plan.
 - c) Any candidate may withdraw their name as a candidate at any time prior to nomination being decided for statewide office, or prior to balloting taking place for National Convention business for those who have filed for National Convention office.
 - d) The State Chair of the State Party (“State Chair”) may reject the declaration of candidacy or application of any candidate for any office if the State Chair, in consultation with district and county party committees, determines that the candidate is not affiliated with the Indiana Democratic Party.
4. When there is no contest for an office, the nomination or election may be made by a motion by the Permanent Chair of the Convention or by acclamation of the Convention.
5. By approval of the State Central Committee in April 2020, nominations and seconds for the offices of Attorney General and Lieutenant Governor were done in writing and were to be included in the filing paperwork due to the Indiana Democratic Party on Tuesday, May 5 by NOON EDT.
6. Each candidate who is nominated shall be allowed five (5) minutes for a speech, either at special events relating to the Convention or during the General Session of the Convention on Saturday, June 13, 2020.
7. A Temporary Chair of the Convention shall be appointed by the State Chair, subject to approval by the State Central Committee. The Temporary Chair shall open the Convention and preside over all such matters coming before the Convention until such time as the Temporary Chair relinquishes the

gavel to the Permanent Chair of the Convention. The Permanent Chair shall adjourn the Convention upon a motion and second from delegates.

8. The State Central Committee shall report to the Convention the duly adopted Temporary Rules of the 2020 State Convention and shall appoint a Permanent Rules and Permanent Organization Committee. This Committee shall report the Temporary Rules to the Delegates. The Temporary Rules shall be made Permanent by the Convention by electronic, voice or telephonic vote upon a motion by the Temporary or Permanent Chair. The Committee on Rules and Permanent Organization shall meet virtually on June 13, 2020, at 11:30 A.M. to formally adopt the Temporary Rules passed by the State Central Committee.
9. The State Central Committee shall appoint a Permanent Credentials Committee. This Committee shall report to the Convention the total number of eligible delegates, the total number of delegates present (credentialed as of 10:00 A.M., June 13, 2020, by congressional district) and the presence or absence of a quorum. The report of the Permanent Credentials Committee shall be adopted by the Convention by electronic, voice or telephonic vote upon a motion by the Temporary or Permanent Chair.
10. Credentials Procedure:
 - a) County Chairs shall submit their delegate and alternate lists to the State Chair no later than 7:00 P.M. Friday, June 5, 2020. Credentials will be recorded for each individual delegate by IDP staff for delegates whose county delegate assessments have been paid by NOON EDT on Thursday, June 11, 2020. The State Chair or the Permanent Credentials Committee by majority vote may seat individual delegates or delegations from counties making late payments after the June 13, 2020, deadline. No County delegation shall be seated at the Convention if the County is in arrears with the State Party.
 - b) The Permanent Credentials Committee shall meet on Friday June 12, 2020 at 4:30 P.M. to adopt the official poll list of delegates and alternates eligible to vote at the Convention and to resolve any preliminary credentialing issues. Any challenges to the official poll list must be submitted to the Temporary Convention Chair by 10 a.m. on Saturday, June 13, 2020. The Permanent Credentials Committee shall review and resolve all challenges at their meeting on June 13, 2020, at 11:30 A.M. where the final poll list will be adopted.
 - c) It shall be the responsibility of each County Chair to:
 - i) Make changes in the composition of the county delegation only with the approval of the Temporary Credentials Committee after 4:30 P.M. Friday, June 12, 2020.

11. This Committee shall report to the Convention the Resolutions approved for a report by the Committee. The Resolutions considered by the Resolutions Committee and found to be meritorious by a two-thirds majority of the members, or which originated with the Resolutions Committee and are supported by two-thirds of the members, may be included in the Report of the Resolutions Committee. The Report of the Resolutions Committee shall be adopted by the Convention by electronic, voice or telephonic vote upon a motion by the Temporary or Permanent Chair. The Permanent Resolutions Committee may meet virtually on Wednesday, June 10, 2020, from 6:00 – 8:30 PM (tentatively), and shall meet on Saturday, June 13 at 11:30 A.M.
12. The 2020 Platform of the Indiana Democratic Party shall be approved by the majority of the State Central Committee at their meeting on June 12, 2020 at 11:00 a.m. The 2020 Platform shall be adopted by the Convention by electronic, voice or telephonic vote upon a motion by the Temporary or Permanent Chair. Amendments to the platform may only be considered at this meeting.
13. All candidates for a state office where there is a contest shall have their names placed on the voting ballot or equipment, in alphabetical order by last name.
14. Any candidate for any office receiving a majority of the votes cast by those delegates determined to be credentialed shall be considered nominated.
15. After all ballots have been cast, determined to be from credentialed delegates and counted in accordance with Indiana law, any contest for a state office resulting in a tie shall be resolved by a coin toss.
16. Any remonstrance effort regarding the business of the State Convention by delegates must include a petition signed (physically or electronically) with at least 10 percent of credentialed delegates and submitted to the State Chair by June 30, 2020 for consideration by the State Central Committee at a meeting scheduled with proper notice in accordance with Indiana Democratic Party Rules.
17. Any modifications to these rules prior to the start of Convention business shall be approved by the State Central Committee, or by the Executive Committee of the Indiana Democratic Party.
18. Except where inconsistent with the Temporary Rules, the Rules of the

Indiana Democratic Party apply. Except where inconsistent with these Temporary Rules or the Rules of the Indiana Democratic Party, Roberts Rules of Order will apply.

19. All references to deadlines and times within these rules shall refer to local time in Indianapolis, Indiana.
20. In accordance with IDP Rule 17a(3), the Call to the State Convention is being issued 30 days prior to the opening of the Convention General Session of the Convention on June 13, 2020, although the Convention will be officially called to order on June 6, 2020 following the adjusted primary election date of June 2, 2020.

Addendum to Temporary Convention Rules

(Adopted by the State Central Committee on May 20, 2020)

(Additional changes made by the SCC Executive Committee on May 26 and 28, 2020)

Change in Notary Requirement for Presidential Elector

- A Notary Public is no longer required to certify filing forms for Presidential Elector that are due by NOON on Friday, May 22, 2020.

National Convention Delegate Filing Deadline (added May 27)

- Presidential campaigns have been given an additional 48 hours to communicate with those wishing to file for National Delegate as of NOON EDT, Wednesday, May 27 until NOON EDT, Friday, May 29.

Delegate credentialing

- All delegates wishing to be credentialed to the Convention must have been appointed by the county chair in the county in which they are registered to vote or elected in the June 2 primary.
- All delegate lists must come from County Chairs. Any alternate appointed to replace an elected or appointed delegate must be submitted by 7 p.m. EDT on Friday, June 5, 2020 in order to be credentialed to vote.
- As noted previously in these rules, any changes to the delegate list must be made by the Permanent Credentials Committee.

Meetings of Congressional Districts and Constituency Caucuses

- Congressional Districts and constituency caucuses who choose to hold virtual meetings at another time than at the previously scheduled 8 a.m. or 9:30 a.m. on June 13 must submit that information to the IDP by June 5 at 9 a.m.

Balloting timeline: Lieutenant Governor and Attorney General

- Ballots concerning the races for Lieutenant Governor and for Attorney General are due to the IDP by 7 p.m. EDT on Friday, June 12, 2020. Postmarks do not count. The deadline of 5 p.m. is no longer required – all receipt timelines are moved to 7 p.m. EDT.
- Hand delivery is an option for county or district party officers (or the delegate if delivering their own ballot) until 7 p.m. at IBEW Local 481, located at 1828 N. Meridian St., Indianapolis.
- Hand-delivered ballots must be accompanied by the form approved by the State Central Committee on May 5, 2020 and carried by the county or district officer (form attached).

- Any hand-delivered ballots must still be in the secure return envelope that would have otherwise been mailed. Any opened ballots or ballot without envelopes will not be counted.
- Ballot counting timeline:
 - Upon receipt, ballots will be secured by IDP staff in a locked and secure area.
 - On Monday, June 15, ballots will be “checked in” by IDP staff and any volunteer designees, with watchers present from campaigns if desired.
 - On Tuesday, June 16, ballots will be opened by IDP and any volunteer designees and prepared for counting, with watchers present if desired.
 - On Wednesday, June 17, ballots will be counted in the presence of IDP staff, campaigns and officials required under Indiana law, as well as watchers if desired.
 - Results will be announced when the counting process is completed on or before June 18, 2020.

Balloting timeline: Democratic National Convention and Other Business

- “Digi-District” ballot voting will open at 6 p.m. EDT on Saturday, June 13, 2020 and conclude at 11:59 p.m. on Tuesday, June 16, 2020.

Ballot structure for Democratic National Convention Business

- Candidates for district-level National Convention delegate will have their names placed on the ballot in alphabetical order by last name, regardless of gender identity.

Balloting for Presidential Elector (added May 27)

- Candidates for presidential elector will have their names placed on the Digi-District ballot for voting to take place during the June 13-16 time period.
- Where there is no contest, those running for elector will be considered voted on by acclamation.
- Where there is a contest for elector, election results from the Digi-District ballot will be transcribed onto ballot cards by authorized “teams” during the June 15-17 ballot counting period. UDNs will be used to identify ballots for transcription in order to maintain anonymity.
- Any vacancies created in the Presidential elector contests will be filled by the State Central Committee at a properly noticed meeting prior the statutory deadline to report Electors to the Indiana Election Division (September 8, 2020). If a vacancy in an elector position is created, it shall be filled by an alternate where possible. (added May 28)

List sharing

- Sharing of State Convention delegate lists, as well as any candidates filed for National Convention office, will be done through the Congressional District Chair.
- District Chairs may request this list from the IDP staff, and IDP staff will share the list twice: the final balloting list for May 22 and the final list submitted on June 5. Phone numbers and e-mails may be included.

Balloting for delegates who do not receive a mailed ballot, or who do not receive an e-mailed Digi-District ballot

- Balloting is being tracked primarily through the issuance of a UDN (Unique Delegate Number). This number will appear on the outside of mail-in ballots so that the voter may be “checked in” as having returned their ballot by June 12.
- Ballots returned without a distinguishing UDN will not be able to be counted.
- Delegates who do not receive a ballot for either Lieutenant Governor or Attorney General, nor for National Convention and Other Business, may have their vote taken on a consistent form by a current member of the IDP staff (including the Chair), or by a designee of the Chair. Those recording votes of delegates must not be affiliated with a particular campaign and must record that they have taken the vote of the delegate.
- If a vote requires transcription onto a ballot card, it must be done in the presence of officials required by state law, as well as watchers from impacted campaigns.
- If two votes are recorded for a delegate (by phone and by mail-in paper ballot), mail-in paper ballots take precedence over phone votes. (added June 5)

Delegate Challenge process – credentialing issue

- In order for a delegate to be challenged, information on why the delegate should not be credentialed must be submitted to the IDP by Wednesday, June 10 and should include the following:
 - Name, County
 - Grounds for challenge
 - Citation of any IDP Rule pertinent to the challenge
- Any delegate credentialing challenges will be decided by the Permanent Committee on Credentials.
- Any challenge submitted after the June 10 deadline must be voted on by the Credentials Committee in order to be heard.
- Challenges should be in accordance, where possible, with IDP Rule 17(b)5.

Ballot challenge process

- Those wishing to challenge ballots of credentialed delegates voting for Lieutenant Governor or Attorney General must do so in the presence of those involved in the counting process, which should include watchers representing campaigns.
- Any ballot challenges will be resolved by the IDP Chair, the Chair of the Credentials Committee and the Chief Election Officer or the proxy of the Chief Election Officer (amended May 27).
- Any process for a recount of ballots will be decided at a subsequent State Committee meeting as necessary.

IDP Date/Received Stamp Space



Ballot Collection Form for Races for Lieutenant Governor and Attorney General

This form must only be used by a *county committee or district committee officer in collecting ballots from those in their county or district in order to **hand-deliver them to the Indiana Democratic Party by 7 p.m. EDT on Friday, June 12, 2020.** By signing this form, delegates release their ballot into the care of the county or district officer for delivery. All ballots received must be checked in the presence of IDP staff and the officer delivering them.

The hand-delivery location is IBEW Local 481, 1828 N. Meridian St., Indianapolis, IN 46202.

Delegate Name (printed)

Delegate Signature or UDN

I, _____ understand that any ballots in my care are to be hand delivered to the Indiana Democratic Party by the aforementioned deadline on Friday, June 12, and that I am solely responsible for their care and delivery.

Officer Signature

Date

***Denotes Chair, Vice Chair, Treasurer or Secretary**